

Kaipupu Point Wildlife Sanctuary

Overdue Volunteer Policy

- ❖ If more than 30 minutes late, try to contact the volunteer by mobile telephone or other communication if carried.
- ❖ If there is no answer then, try again in 15 minutes.
- ❖ If there is still no answer, attempt to make contact via other means such as through other volunteers known to be in the area and/or other family members.
- ❖ If there is still no contact with the volunteer, call the pest team coordinator. If unable to contact the pest team coordinator, contact the Kaipupu pest monitoring committee member or any other committee member. The coordinator will then organise a team to find the overdue volunteer and initiate any emergency procedures needed.
- ❖ If concerns for the safety of the volunteer still exist, call 111 and ask for the Police. Advise them of the situation and follow their instructions.

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Flowchart

